

Personal data protection

1. Principles of personal data processing

The company TRISOMYtest, s. r. o. with its registered office in Novozámocká 67, 949 05 Nitra, ID 46817794 (hereinafter referred to as the "Controller") within the meaning of the GDPR Regulation 2016/679 on the protection of individuals with regard to the processing of personal data and on the free movement of such data (hereinafter referred to as the "Regulation") and in accordance with the appropriate state law has security measures in place, which are regularly updated. They define the scope and manner of security measures necessary to eliminate and minimize threats and risks affecting the information system in order to ensure:

- Availability, integrity and reliability of the management systems by the most modern information technologies,
- protect personal data from loss, damage, theft, modification, destruction and maintain their confidentiality,
- identify potential problems and sources of disruption and prevent them.

Contact to the responsible person (Data Protection Officer - DPO): dpo@trisomytest.sk

2. Principles of personal data protection

Your personal data will be stored securely, in accordance with the data retention policy and only for the time necessary to fulfill the purpose of the processing. Only persons authorized by the controller to process personal data, who process them on the basis of the controller's instructions, have access to personal data. Your personal data will be backed up in accordance with the controller's retention rules. Personal data stored in backup repositories is used to prevent security incidents that could arise in particular from breaches of security or damage to the integrity of processed data.

3. Definitions

- 3.1. **"Personal Data"** means any information relating to an identified or identifiable natural person (hereinafter referred to as 'data subject'); an identifiable natural person is one who can be identified, directly or indirectly, in particular by reference to an identifier such as a name, an identification number, location data, an online identifier or to one or more factors specific to the physical, physiological, genetic, mental, economic, cultural or social identity of that natural person.
- 3.2. **"Processing operation"** means any operation or set of operations which is performed on personal data or on sets of personal data, whether by automated means, such as collection, recording, organization, structuring, storage, adaptation or alteration, retrieval, consultation, use, disclosure by transmission, dissemination or otherwise making available, alignment or combination, restriction, erasure or destruction.
- 3.3. **"Processing restriction"** means the retention of personal data with the aim of limiting their processing in the future;
- 3.4. **„profiling“** is any form of automated processing of personal data which consists in the use of such personal data to evaluate certain personal aspects relating to a natural person, in particular analyzing or anticipating aspects of the natural person concerned related to work performance, assets, health, personal preferences, interests, reliability, behavior, position or movement;
- 3.5. **„information system“** is any organized set of personal data that is accessible according to specified criteria, whether the system is centralized, decentralized or distributed on a functional or geographical basis;
- 3.6. **„controller“** is a natural or legal person, public authority, agency or other body which alone or jointly with others determines the purposes and means of the processing of personal data; where the purposes and means of such processing are laid down in Union law, or

in the law of a Member State, the operator or the specific criteria for his designation may be determined in Union law or in the law of a Member State.;

- 3.7. „**processor**“ is a natural or legal person, public authority, agency or other body which processes personal data on behalf of the controller;
- 3.8. „**third party**“ is a natural or legal person, public authority, agency or entity other than the data subject, the controller, the processor and the persons who, under the direct authority of the controller or processor, are responsible for processing personal data;
- 3.9. „**genetic data**“ means personal data relating to the inherited or acquired genetic characteristics of a natural person which provide unique information about the physiology or the health of that natural person and which result, in particular, from the analysis of a biological sample of that natural person;
- 3.10. „**consent of the data subject**“ is any freely given, specific, informed and unambiguous expression of the will of the data subject, by which he / she expresses his / her consent to the processing of personal data concerning him / her in the form of a declaration or unambiguous confirmatory act;
- 3.11. „**personal data breach**“ is a breach of security which leads to the accidental or unlawful destruction, loss, alteration, unauthorized disclosure of, or access to, personal data which are transmitted, stored or otherwise processed;
- 3.12. „**relevant and substantiated objection**“ is an objection to the draft regulation as to whether this regulation has been violated or whether the planned measure in relation to the controller or intermediary complies with this Regulation, which must clearly demonstrate the seriousness of the risks posed by the draft decision as regards the fundamental rights and freedoms of the persons concerned and, where applicable, the free movement of personal data within the Union.;

4. Purposes of personal data processing

4.1. TRISOMYtest

The personal data that we process for the purpose of non-invasive prenatal testing of the child's health is processed pursuant to Article 6(1)(b) and Article 9(2)(h) of Regulation (EU) 2016/679 (GDPR) on the protection of natural persons with regard to the processing of personal data and on the free movement of such data. The scope of the personal data processed includes: *title, first name, surname, personal identification number, residential address, telephone number, e-mail address, and other personal data required for the prenatal testing request (note: health data)*. Subsequently, the data is retained in accordance with Act No. 395/2002 Coll. on Archives and Registries.

4.2. Order of goods/services → purchase contract

The personal data that we process about our customers is processed on the basis of a contract pursuant to Article 6(1)(b) of the Regulation. The scope of the processed personal data includes: *title, first name, surname, personal identification number, residential address, telephone number, e-mail address, and other personal data provided in the informed consent for participation in biomedical research, as well as data resulting from examinations carried out within the biomedical research*. Subsequently, the personal data is retained in accordance with Act No. 395/2002 Coll. on Archives and Registries, as amended.

4.3. Biomedical Research on Examination Results

The personal data that we process about our customers is processed pursuant to Article 6(1)(c) of the Regulation. The scope of the processed personal data includes: *title, first name, surname, personal identification number, residential address, telephone number, e-mail address, and other personal data required for the laboratory examination request*. Subsequently, the personal data is retained in accordance with Act No. 395/2002 Coll. on Archives and Registries, as amended.

4.4. Order for Examination and Other Client Requests via the Call Centre

The personal data processed in relation to data subjects is processed on the basis of the data subject's request pursuant to Article 6(1)(b) of Regulation (EU) 2016/679 (GDPR). The scope of the personal data processed typically includes: *first name and surname, personal identification number, telephone number, e-mail address, and the specific request submitted by the data subject*. The personal data is subsequently retained for a period of ten (10) years.

4.5. Requirement records

The personal data processed through the contact forms provided on our website and through e-mails is processed solely for the purpose of handling your request. By completing and submitting the request, you provide your consent to the processing of personal data pursuant to Article 6(1)(a) of Regulation (EU) 2016/679 (GDPR) (the data subject has given consent to the processing of his or her personal data for one or more specific purposes). The scope of the processed personal data includes: *first name, surname, address, telephone number and e-mail address*. The personal data will be stored only for the period necessary to fulfil the purpose for which it was processed. Where statutory retention periods arising from commercial or tax law must be observed, the retention period is governed by Act No. 395/2002 Coll. on Archives and Registries, as amended. No transfer of personal data to a third country takes place. The personal data will not be used for automated individual decision-making, including profiling.

4.6. Processing of accounting documents

The processing is necessary for compliance with the Controller's legal obligation pursuant to Article 6(1)(c) of the Regulation. The scope of the processed personal data includes: *title, first name, surname, residential address, telephone number, bank account number, e-mail address and signature*. The personal data is subsequently retained in accordance with Act No. 395/2002 Coll. on Archives and Registries, as amended.

4.7. Reclamations

In the case of complaints, personal data shall be processed in accordance with Article 6 para. 1 letter c) of the Regulation. Scope of personal data processed: *title, name, surname, address, telephone, e-mail*. Subsequently, they are stored in accordance with according state law.

4.8. Recovery of claims

In the case of recovery, personal data shall be processed in accordance with Article 6 para. 1 letter c) of the Regulation. Scope of personal data processed: *title, name, surname, address, telephone, e-mail*. Subsequently, they are stored in accordance with according state law.

4.9. Executions

The processing of personal data is necessary for compliance with the Controller's legal obligation pursuant to Article 6(1)(c) of the Regulation. The scope of the processed personal data includes: *title, first name, surname, personal identification number, and residential address*. The personal data is subsequently retained in accordance with Act No. 395/2002 Coll. on Archives and Registries, as amended.

4.10. Record of Job Applicants

The processing of personal data of job applicants is carried out on the basis of the applicant's consent to the processing of personal data pursuant to Article 6(1)(a) of the Regulation, granted by the applicant. The Controller will contact only successful applicants. Personal data is stored for a period of 12 months from the date the consent is granted.

No transfer of personal data to a third country takes place. The personal data will not be used for automated individual decision-making, including profiling.

You have the right to withdraw your consent to the processing of personal data at any time before the expiry of the stated period by sending a request to the following e-mail address: dpo@trisomytest.sk, or by sending a written request to the Controller's address with the wording "GDPR – withdrawal of consent" indicated on the envelope. The Controller declares that, in the event of a written request by the data subject to terminate the processing of personal data before the expiry of the specified period, such data will be erased within 30 days of receiving the withdrawal of consent.

4.11. Records of Supplier and Customer Representatives

The personal data processed about data subjects is processed on the basis of the Controller's legitimate interests pursuant to Article 6(1)(f) of the Regulation. The scope of the processed personal data includes: *title, first name, surname, job position, professional position, functional assignment, employee identification number, department, place of work, telephone number, fax number, workplace e-mail*

address, and the identification data of the employer. The personal data is subsequently retained for a period of ten (10) years after the termination of the contract or business relationship.

5. Rights of the data subject

- 5.1. **Right to Withdraw Consent** - in cases where your personal data is processed on the basis of your consent, you have the right to withdraw this consent at any time. You may withdraw your consent electronically at the address of the designated person, in writing by submitting a notice of withdrawal of consent, or in person at the registered office of our company. The withdrawal of consent does not affect the lawfulness of the processing of personal data carried out on the basis of the consent prior to its withdrawal.
- 5.2. **Right to access** - you have the right to provide a copy of the personal information we hold about you available as well as information on how we use your personal data. In most cases, your personal data will be provided to you in writing, unless you require another method of providing it. If you have requested this information by electronic means, it will be provided to you electronically, if technically possible.
- 5.3. **Right to correction** - we take appropriate measures to ensure accuracy, completeness and the timeliness of the information we have about you. If you believe that the information, we hold is inaccurate, incomplete or out of date, please do not hesitate to ask us to modify, update or supplement this information.
- 5.4. **Right to deletion** - you have the right to ask us to delete your personal data, for example if the personal data we have obtained about you is no longer needed to fulfill the original purpose of the processing. However, your right must be assessed in the light of all the relevant circumstances. For example, we may have certain legal and regulatory obligations, which means that we will not be able to comply with your request.
- 5.5. **Right to restrict processing** - under certain circumstances, you may ask us to stop using your personal information. For example, when you think the personal information, we hold about you may be inaccurate, or when you think we no longer need to use your personal information.
- 5.6. **Right to data portability** - in certain circumstances, you have the right to ask us to transfer the personal data they have provided to the walls to another third party of your choice. However, the right to portability only applies to personal data that we have obtained from you with your consent or under a contract to which you are a party.
- 5.7. **The right to object** - you have the right to object to the processing of data which is based on our legitimate legitimate interests. If we do not have a compelling legitimate legitimate reason to process and you object, we will not further process your personal data.

If you believe that any personal information, we hold about you is incorrect or incomplete, please contact us.

If you wish to object to the way we process your personal data, please contact our authorized person (Data Protection Officer) by e-mail at: dpo@trisomytest.sk or in writing to the address:

TRISOMYtest, s. r. o.

Novozámocká 67

Nitra 949 05

Our DPO will review your objection and cooperate with you to resolve the matter.

If you believe that your personal data is being processed unfairly or unlawfully, you may lodge a complaint with the supervisory authority, which is the Office for Personal Data Protection of the Slovak Republic,

Park One Building, Námestie 1. mája 18, 811 06 Bratislava; Tel.: +421 /2/ 3231 3214; E-mail: statny.dozor@pdp.gov.sk; Website: <https://dataprotection.gov.sk>.

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